

# Document Pack



Mark James LLM, DPA, DCA  
Prif Weithredwr,  
Chief Executive,  
Neuadd y Sir, Caerfyrddin. SA31 1JP  
County Hall, Carmarthen. SA31 1JP

**WEDNESDAY, 15 MARCH 2017**

**TO: THE EXECUTIVE BOARD MEMBER FOR EDUCATION AND CHILDREN**

**I HEREBY SUMMON YOU TO ATTEND A MEETING OF THE EXECUTIVE BOARD MEMBER DECISIONS MEETING FOR EDUCATION & CHILDREN WHICH WILL BE HELD IN ROOM 72A - COUNTY HALL, CARMARTHEN AT 10.00 AM, ON WEDNESDAY, 22ND MARCH, 2017 FOR THE TRANSACTION OF THE BUSINESS OUTLINED ON THE ATTACHED AGENDA.**

*Mark James* CBE

**CHIEF EXECUTIVE**



**PLEASE RECYCLE**

<b>Democratic Officer:</b>	<b>Kevin Thomas</b>
<b>Telephone (direct line):</b>	<b>01267 224027</b>
<b>E-Mail:</b>	<b><a href="mailto:kjthomas@carmarthenshire.gov.uk">kjthomas@carmarthenshire.gov.uk</a></b>
<b>Ref:</b>	<b>AD016-001</b>

# A G E N D A

- |   |         |
|---|---------|
| 1. DECLARATIONS OF INTEREST   |         |
| 2. APPOINTMENT OF LOCAL AUTHORITY GOVERNORS   | 3 - 10  |
| 3. APPROVAL OF THE SCHOOL TERMS AND HOLIDAY DATES<br>FOR THE ACADEMIC YEAR 2018/19                    | 11 - 14 |
| 4. TO SIGN AS A CORRECT RECORD THE DECISION RECORD<br>OF THE MEETING HELD ON THE 13TH FEBRUARY , 2017 | 15 - 16 |

**22 MARCH 2017**

<b>Executive Board Member:</b>	<b>Portfolio:</b>
<b>Cllr. G O Jones</b>	<b>Education &amp; Children</b>

## Subject

**Purpose: Appointment of LA governors**

## Recommendations / key decisions required:

That the Executive Board Member makes appointments to the listed vacancies.

## Reasons:

To meet statutory obligations of filling vacancies on Governing Bodies.

<b>Directorate:</b>  <b>Name of Head of Service:</b> Gareth Morgans  <b>Report Author:</b> Tanja Neumayer-James	<b>Designation:</b>  Interim Director – Dept for Education & Children  Principal School Governance Officer	<b>Tel No.</b> 01267 246450 (Gareth Morgans) 01267 246448 <b>E Mail Address:</b> <a href="mailto:edgmorgans@carmarthenshire.gov.uk">edgmorgans@carmarthenshire.gov.uk</a> <a href="mailto:TNeumayer-James@carmarthenshire.gov.uk">TNeumayer-James@carmarthenshire.gov.uk</a>
---	--	---

**Declaration of Personal Interest (if any):**

None

**Dispensation Granted to Make Decision (if any):**

N/A

**DECISION MADE:****Signed:**

DATE: \_\_\_\_\_

EXECUTIVE BOARD MEMBER

**The following section will be completed by the Democratic Services Officer in attendance at the meeting**

Recommendation of Officer adopted	YES / NO
Recommendation of the Officer was adopted <b>subject to the amendment(s) and reason(s) specified:</b>	
Reason(s) why the Officer's recommendation was <b>not adopted:</b>	

**EXECUTIVE SUMMARY  
EXECUTIVE BOARD MEMBER EDUCATION AND CHILDREN  
22 MARCH 2017**

**SUBJECT: APPOINTMENT OF LA GOVERNORS**

**BRIEF SUMMARY OF PURPOSE OF REPORT**

In accordance with the LA appointment policy for LA Governors, vacancies exist in certain schools and schedules of nomination for these vacancies are attached. Nominations were invited from Chairperson, Headteacher and Local Member(s) in the case of Primary Schools / the Member(s) who is/are governors of that school in the case of Secondary Schools.

LA Governors are appointed for 4 years and where the vacancy occurs as a result of an individual's term of office coming to an end, this is noted in the details for that particular person if he/she is seeking appointment.

**DETAILED REPORT ATTACHED?**

**YES**

## IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: **Gareth Morgans** Interim Director – Department for Education & Children

Policy and Crime & Disorder	Legal	Finance	ICT	Risk Management Issues	Organisational Development	Physical Assets
<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>

## CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: **Gareth Morgans** Interim Director – Department for Education & Children

**1. Scrutiny Committee - n/a**

**2. Local Member(s)**

Relevant Local Members have been notified of received nominations and invited to submit additional nominations.

**3. Community / Town Council – n/a**

**4. Relevant Partners – n/a**

**5. Staff Side Representatives and other Organisations – n/a**

**Section 100D Local Government Act, 1972 – Access to Information  
List of Background Papers used in the preparation of this report:**

**THERE ARE NONE.**

## APPOINTMENT OF LA GOVERNORS

### *List for Consideration*

**22<sup>nd</sup> Mar 2017**

PRIMARY SCHOOL	NO. OF VACANCIES	NOMINATIONS NAME AND ADDRESS	NOMINATED BY	DETAILS
<b>Please note: CCC's 'The Appointment of LA Governors' states that, 'All County Councillors [when elected] may stipulate on which school governing bodies they will sit and their decision will take preference over 'non-elected' LA governors'.</b>				
Pembrey	1 from 17 <sup>th</sup> April 17	Mrs J Davies	Mr David Owens, Chairperson	'As an ex-teacher of Pembrey School (now retired), Mrs Davies has all the skills & experience within education to be an asset to the Governing Body of Pembrey School. Mrs Davies also served office as governor whilst a teacher at the school.'
Rhys Prichard	2	Rev. I Aveson,	Mrs Pamela Davies, Chairperson	'Rev. Aveson has been a governor for a number of years and is committed to the role. He is diligent, confident in the decisions he makes and is a person who takes the role very seriously and fits the criteria required of the position. He has been vice chair for the last two years and a very supporting one and makes my position much easier with him on board.' Mrs Davies is seeking Rev Aveson's re-appointment.
		Cllr Ivor Jackson, 118 Maesglas Llandovery Carmarthenshire SA20 0DW	N/a – elected member	Cllr. Ivor Jackson has expressed an interest in continuing to serve as LA Governor on the Governing Body of Ysgol Rhys Prichard.
Stebonheath	1	Cllr. Jeff Edmunds, Mascolee 13A Capel Terrace	N/a – elected member	Cllr. Jeff Edmunds has expressed an interest in continuing to serve as LA Governor on the Governing Body of Stebonheath School

Page 8		Llanelli SA15 1QA  Mr T Morris	Mr Nigel Bevan, Chairperson	'A member of the local community, living very close to Stebonheath School. As a parent of two children fully understands the importance of good education and opportunities to enhance learning and social wellbeing. As a governor, Mr Morris, with his knowledge and skills as a self-employed businessman, will enhance Stebonheath School in the drive to improve standards.'
SECONDARY SCHOOL	NO. OF VACANCIES	NOMINATIONS NAME AND ADDRESS	NOMINATED BY	DETAILS
Dyffryn Aman	1	Mrs M Wyn	Cllr David Jenkins, who is a member of this Governing Body.	'Mrs Wyn's term of office came to an end on 3 <sup>rd</sup> Feb 2017. She has been a committed governor at Ysgol Dyffryn Aman. She has shown her dedication to improve standards, has a vast knowledge of the school and is a valued member of the Governing Body.'  Cllr David Jenkins is seeking Mrs Wyn's re-appointment.
QE High School	1	Mr M Evans	Mrs Helen Starkey, Chairperson	'Having completed a term of office as a Local Authority Governor at QE High, Mr Evans fulfils the criteria for re-appointment. He is a retired High School Science teacher and Carmarthenshire County Council Education Science Adviser and School Link officer. His experience in these roles enable him to challenge and support the school in his role as Governor. Mr Evans has attended all training sessions arranged by the LA and also those offered by the school. He keeps himself up to date with educational thinking. He is conscientious in his role and, as he is retired, is able to give generously



				<p>of his time during the day to attend school to see the day to day operational functions, to assist with monitoring and staff appointments.'</p> <p>Mrs Starkey is seeking Mr Evans' re-appointment.</p>
--	--	--	--	--

This page is intentionally left blank

**22 MARCH 2017**

<b>Executive Board Member:</b>	<b>Portfolio:</b>
<b>Cllr. G O Jones</b>	<b>Education &amp; Children</b>

## **Subject**

**Purpose: APPROVAL OF THE SCHOOL TERMS AND HOLIDAY DATES FOR THE ACADEMIC YEAR 2018/19**

## **Recommendations / key decisions required:**

That the Executive Board Member approves the proposed School Terms and Holiday Dates for the Academic Year 2018/19.

## **Reasons:**

To agree School Terms and Holiday Dates for the Academic Year 2018/19.

Directorate:	Designation:	Tel No.
Name of Head of Service:		01267 246450 (Gareth Morgans)
Gareth Morgans	Interim Director	01267 246448
Report Author:		E Mail Address:
Tanja Neumayer-James	Principal School Governance Officer	<a href="mailto:edgmorgans@carmarthenshire.gov.uk">edgmorgans@carmarthenshire.gov.uk</a>
		<a href="mailto:TNeumayer-James@carmarthenshire.gov.uk">TNeumayer-James@carmarthenshire.gov.uk</a>

**Declaration of Personal Interest (if any):**

None

**Dispensation Granted to Make Decision (if any):**

N/A

**DECISION MADE:**

Signed:

DATE: \_\_\_\_\_

EXECUTIVE BOARD MEMBER

**The following section will be completed by the Democratic Services Officer in attendance at the meeting**

Recommendation of Officer adopted	YES / NO
Recommendation of the Officer was adopted <b>subject to the amendment(s) and reason(s) specified:</b>	
Reason(s) why the Officer's recommendation was <b>not adopted:</b>	

# EXECUTIVE SUMMARY

## EXECUTIVE BOARD MEMBER EDUCATION AND CHILDREN

### 22 March 2017

**SUBJECT: SCHOOL TERMS AND HOLIDAY DATES – ACADEMIC YEAR 2018/19**

#### **BRIEF SUMMARY OF PURPOSE OF REPORT**

Welsh Ministers used the Education (Wales) Act 2014 to make legislative changes to how term dates are set in order to enable harmonisation of school term dates for all maintained schools.

These changes mean that local authorities and the governing bodies of voluntary aided and foundation schools must work with each other to ensure term dates are the same or as similar as possible. They can also be directed by the Welsh Ministers on what their term dates must be, if those dates are not harmonised, or if they need changing.

In line with this, the School Terms and Holiday Dates for 2018/19 were prepared following discussion and general consultation with neighbouring Authorities:

<b>Term</b>	<b>Start</b>	<b>Half Term Starts</b>	<b>Half Term Ends</b>	<b>Term Ends</b>
<b>Autumn</b>	Mon 3 <sup>rd</sup> Sept 18	Mon 29 <sup>th</sup> Oct 18	Fri 2 <sup>nd</sup> Nov 18	Fri 21 <sup>st</sup> Dec 18
<b>Spring</b>	Mon 7 <sup>th</sup> Jan 19	Mon 25 <sup>th</sup> Feb 19	Fri 1 <sup>st</sup> Mar 19	Fri 12 <sup>th</sup> Apr 19
<b>Summer</b>	Mon 29 <sup>th</sup> Apr 19	Mon 27 <sup>th</sup> May 19	Fri 31 <sup>st</sup> May 19	Mon 22 <sup>nd</sup> July 19

*Easter Sunday – Sunday 21<sup>st</sup> April 2019; May Day – Monday 6<sup>th</sup> May 2019.*

**Please note that the school terms and holiday dates approved by the Executive Board Member are subject to the harmonisation arrangements referred to above. Term dates are therefore not finalised until confirmation has been received from the Welsh Ministers.**

**DETAILED REPORT ATTACHED?**

**NO**

## IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: Gareth Morgans

Interim Director

Policy and Crime & Disorder	Legal	Finance	ICT	Risk Management Issues	Organisational Development	Physical Assets
<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>

## CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: Gareth Morgans

Interim Director

1. Scrutiny Committee - n/a
2. Local Member(s) – n/a
3. Community / Town Council – n/a
4. Relevant Partners – n/a
5. Staff Side Representatives and other Organisations – n/a

Section 100D Local Government Act, 1972 – Access to Information  
List of Background Papers used in the preparation of this report:

**THERE ARE NONE.**

## EXECUTIVE BOARD MEMBER DECISIONS MEETING FOR EDUCATION & CHILDREN

**13<sup>TH</sup> FEBRUARY 2017**

**PRESENT:** Councillor G.O. Jones [Executive Board Member for Education & Children]

**The following officers were in attendance:**

J. Owen, Democratic Services Officer

**Room 72A, County Hall, Carmarthen - 10.00 - 10.10 am**

### **1. DECLARATIONS OF INTEREST**

There were no declarations of personal interest.

### **2. APPOINTMENT OF LOCAL AUTHORITY GOVERNORS**

The Executive Board Member considered applications which had been received for L.A. Governor vacancies within the county. It was noted that nominations had been invited from the Chairperson, Headteacher and Local Member(s) in the case of Primary Schools. It was also noted that L.A. Governors were appointed for 4 years and where the vacancy occurred as a result of an individual's term of office coming to an end, this was noted in the details for that particular person if he/she was seeking appointment.

**RESOLVED** that, in order to meet statutory obligations of filling vacancies on Governing Bodies and having considered the applications received, the following appointments be made to vacancies for LA Governors:-

<b>Primary School</b>	<b>Appointment(s)</b>
<b>Dewi Sant</b> (2 Vacancies - 2 Nominations)	Dr B. Clement Mr G. Nicholas
<b>New school replacing Llangennech Infant and Llangennech Junior Schools</b> (3 Vacancies - 3 Nominations)	Cllr Gwyn Hopkins Cllr Gwyneth Thomas Mr T. Davies
<b>Pontyberem</b> (2 Vacancies - 1 Nomination)	Mrs M. Thomas

### **3. TO SIGN AS A CORRECT RECORD THE DECISION RECORD OF THE MEETING HELD ON THE 26TH JANUARY 2017**

**RESOLVED** that the decision record of the joint meeting held on the 26<sup>th</sup> January 2017 be signed as a correct record.

\_\_\_\_\_  
**EXECUTIVE BOARD MEMBER**

\_\_\_\_\_  
**DATE**

This page is intentionally left blank